



**Minutes of Board Meeting**

**Date:** 17<sup>th</sup> April 2023  
**Time:** 1700  
**Venue:** Zoom  
**Chair:** Catherine Durkin (Chairperson)

**Attendance:** Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Michael Connolly (Company Secretary); Joseph Burke, Catherine Corbet. Deborah Fakeye (President); Caroline Flanagan, Eddie D’Arcy, Sean Roche, Geraldine Hogarty,  
**Apologies:** Danielle Gayson  
**In Attendance:** Patrick Burke CEO (in attendance). and Mary Horgan in attendance for Finance Items. Mr. Lowry Grant from FPM Accountants Limited attended for item 3.g.

	Agenda Item	Decisions / Actions
1	<b>Welcome and Introductions.</b>	Catherine Durkin (Chair) chaired the meeting and welcomed everybody. The Chair extended the condolences of the committee to Michael Connolly on the recent death of his sister.
	a. Quorum	The chair declared that a quorum was present for the meeting.
	b. Adoption of Agenda	The agenda for the meeting was then adopted:
	c. Conflict of Interest	The chair invited those present to declare if any item on the agenda constituted a conflict of interest for them. No such conflict was declared.
	d. Conflict of Loyalties	The chair invited those present to declare if any item on the agenda constituted a conflict of loyalty for them. No such conflict was declared.
	e. Apologies	Apologies from Danielle Gayson were noted.
2	<b>Minutes and Matters Arising</b>	
	a. Minutes of Board Meeting 25 <sup>th</sup> Feb 2023	The meeting reviewed the minutes of the meeting of 25th February 2023 and the minutes were then formally approved.
	c. Minutes for Board Meeting 25 <sup>th</sup>	The meeting reviewed the minutes of the meeting of 25th February 2023 (for publication) and the minutes were then formally approved.

		February for Publication	
	<i>d.</i>	Matters Arising	There were not matter arising
<b>3</b>	<b>Finance</b>		
	<i>a.</i>	Management Accounts 31 <sup>st</sup> January 2023 including Balance Sheet 31 <sup>st</sup> January 2023 and Cashflow Report 31 <sup>st</sup> Jan 2023	<p>The Treasurer assisted by the Head of Finance, presented the Management Accounts to 31<sup>st</sup> January 2023 to the meeting and provided and extensive commentary.</p> <p>After some discussion and a question-and-answer session the accounts were formally approved.</p>
	<i>b.</i>	Cost of Phase 2 of work on Dominick Street	The meeting reviewed the scenarios in terms of projected costs involved in carrying out phase 2 of the work on Dominick Street prepared by the HOF and CEO in consultation with Kevin Blackwood (architect). The board approved the expenditure for the completion of Phase 2 of the works.
	<i>c.</i>	Update from Grants Committee	The report from the Grants Committee was noted by the meeting. It was agreed that it is good to see staff continue to attract more funds into the organisation and this practice is to be encouraged.
	<i>d.</i>	Governance Subgroup Minutes 12 <sup>th</sup> April Meeting and 17 <sup>th</sup> April Meeting	The minutes of the Governance Subgroup Minutes of 12 <sup>th</sup> April meeting And 17 <sup>th</sup> April meeting was reviewed and approved.
	<i>e.</i>	Audited Accounts and Trustee Report 2022	Mr. Lowry Grant from FPM Accountants Limited attended for this agenda item and presented his company's views on YWI's financial situation. He reported a strong balance sheet, excellent financial controls, no issues in terms of being a going concern and that no issues of consequence emerged from the audit. Having had a general discussion on the audited accounts and the trustee report, they were both formally adopted.
<b>4</b>	<b>Strategic Considerations</b>		
	<i>a.</i>	Gaelscoil Choláiste Mhuire	The meeting was informed that work on Gaelscoil Choláiste Mhuire will commence in June of this year. We will continue to monitor developments so that there will be no adverse impact on our building.
	<i>b.</i>	Reform of the Youth Services	The meeting was informed that the latest publication from this process that has emerged from the Reform Unit in DCEDIY was very encouraging. Much of the view of the sector was taken into consideration and integrated into the YSG scheme.
	<i>c.</i>	Stakeholder Engagement Forum	The meeting reviewed the agenda and TOR for the Stakeholder engagement forum this coming Saturday. As many board members as possible were requested to attend. It was agreed that this was a very important element of the implementation of our Strategic Statement 2022-2027

	d.	Discussion Paper <i>Is Youth Work in danger of losing the plot?</i>	It was agreed that more time was needed to discuss this important paper and that a face-to-face forum was preferable to a remote working forum for this debate.
	e.	Establishing a Youth Work Ireland, Dublin – Discussion paper	The board reviewed the paper on this topic prepared by the CEO and his management team. The board expressed appreciation for the paper and made the following decision: Decision: An Advisory Board would be established to further the establishment of a YWI Dublin.
	f.	Political Briefing 26 <sup>th</sup> April 2023	The meeting noted the event plan and reviews the key national asks for the politicians. Decision: It was agreed that a 4 <sup>th</sup> “ask” would be added regarding the funding of our plan for the re-invigoration of our clubs.
<b>5</b>	<b>Operational</b>		
	a.	Youth Information Conference - Led by YWI Tipperary in co-operation with YWI	The meeting was informed that the conference will be entitled. “Infonomics – Facts Matter” and will be held in Limerick Junction on 4th to 5th October 2023. Running parallel to the conference will be the two day meeting for the Board of Trustees of ERYICA. The board will attend on the morning of 4th and will be part of the panel on the morning of the 5th. The minister will be invited.
	b.	Launch of our Volunteer Pack	The Chair thanked Caroline Flanagan for her hospitality at the launch of our new Volunteering Pack in Louth. It was agreed that it was a very successful event, and that the publication was of exceptionally high content.
<b>6</b>	<b>Federal Governance</b>		
	a.	Review of Constitution and Membership Charter	The board was informed that the Sub-Group on the constitution has had its first meeting and that following that, the CEO was implementing the agreed changes in the Constitution. The CEO also has had a conversation with our solicitors who will provide expert advice when required. An update will be provided on this work at the AGM and in the 2024 AGM any proposed changes will be agreed.
	b.	IYJS sub-group report (Caroline Flanagan)	The group continues to meet regularly to receive updates after the National Advisory Group Meetings. We are represented on a sub-group currently working on Management Fees and general Project costs for YDPs.
	c.	Safeguarding sub-group report (Geraldine Hogarty)	Our safeguarding group continues to be very active. The are currently working on: <ul style="list-style-type: none"> <li>- Ensuring that their work continues to fit under the new governance structures.</li> <li>- Looking at developing a separate although connected, safeguarding statement for vulnerable adults.</li> <li>- Updated the current Child protection policy.</li> <li>- Considering the implication of the loss of DLPs to Tusla</li> <li>- Organising a Child care event for the Federation in 2023.</li> </ul>
	d.	National Youth Action sub-group	The board was informed that the group had now recruited new members and that they are currently being inducted into the NYAG. The group has made an application to Leargas to fund their work and they are awaiting a response. Members of the group will be present for the forthcoming political briefing.

		report (Joseph Burke)	
	e.	Integrated Youth Services Model sub-group report (Tom Dune)	No report was available from this sub-group.
	g.	Chair and CEO Meetings with regional Boards.	This item will be discussed in detail at the forthcoming Board Residential in June 2023.
<b>7</b>	<b>National Office Governance</b>		
	a.	Establishing the new governance structure	The meeting was informed that more work was needed to attract nominations to the new board sub-groups. The RD will follow up with MYSs in the coming weeks.
	b.	AGM and Convention notifications and Agenda	The AGM will take place on the 13 <sup>th</sup> of May in Dominick Street. There will also be a showcase event highlighting the MYSs European Youth Work on the morning of the AGM.
<b>8</b>	<b>Any Other Business</b>		
	a.	<i>Next Meetings:</i>	<b><i>The next meeting of the board will be our Residential on the 10<sup>th</sup> and 11<sup>th</sup> of June.</i></b>  <b><i>The Chair then thanked all for their participation in the meeting and the meeting was then drawn to a close.</i></b>

## Board Registration Record 2023

11 current Members: Quorum is 50% +1 which is 6 Members present.

		Code of Conduct Signed	Trustee Register of Interest	Tablet Policy	25 <sup>th</sup> Feb 2023	20 <sup>th</sup> Apr 2023
1	John Byrne	✓		✓	✓	✓
2	Michael Connolly	✓	✓	✓	✓	✓
3	Tom Dunne	✓	✓	✓	✓	✓
4	Catherine Durkin	✓	✓		✓	✓
5	Deborah Fakeye	✓			Apol	✓
6	Caroline Flanagan	✓	✓		✓	✓
7	Danielle Gayson	✓	✓	✓	Apol	Apol
8	Catherine Corbett	✓	✓	✓	✓	✓
9	Joseph Burke	✓	✓	✓	Apol	✓
10	Geraldine Hogarty	✓	✓	✓	✓	✓
11	Eddie Darcy				✓	✓
12	Sean Roach				✓	✓