

Youth Work Ireland - Board Minutes for Publication 25th Feb 2023:

Date: 25th February 2023
Time: 11.00am
Venue: Face to Face
Chair: Catherine Durkin (Chairperson)

Present: Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Michael Connolly (Company Secretary); Catherine Corbett) Caroline Flanagan, Eddie D’Arcy, Sean Roche
Apologies: Geraldine Hogarty, Danielle Gayson, Joseph Burke.
In Attendance: Patrick Burke CEO and Mary Horgan in attendance for Finance Items

	Agenda Item	Actions / Decisions
1	Welcome and Introductions.	The chair welcomed all board members to the meeting. The board unanimously passed a vote of sympathy to Patrick Burke (CEO) and his family, on the recent death of his mother Margaret (Peggy) Burke.
	a.	Quorum The chair declared that a quorum was present for the meeting.
	b.	Adoption of Agenda The agenda for the meeting was then adopted:
	c.	Conflict of Interest The chair invited those present to declare if any item on the agenda constituted a conflict of interest for them. No such conflict was declared.
	d.	Conflict of Loyalties The chair invited those present to declare if any item on the agenda constituted a conflict of loyalties for them. No such conflict was declared.
	e.	Apologies Apologies from Geraldine Hogarty, Joseph Burke and Danielle Gayson were noted.
2	Minutes and Matters Arising	
	a.	Minutes of Board Meeting 10 th December 2022 Minutes of 10 th December 2022 were reviewed and approved.
	c.	Minutes for Board Meeting 10 th December 2022 for Publication The minutes for publication were reviewed and approved:
	d.	Matters Arising There were no matters arising which were not already on the agenda for the meeting.

3	Finance	
<i>a.</i>	Management Accounts 31 st Dec 2022	The Treasurer and the HOF provided an extensive commentary to the board on the Management Accounts to 31 st December 2022. After addressing questions and request for clarifications, the board formally approved the accounts.
<i>b.</i>	Balance Sheet 31 st Dec 2022	The meeting reviewed and approved the balance sheet of 31 st December 2022.
<i>c.</i>	Cashflow Report 31 st Dec 2022	The meeting reviewed the cash flow report of 31 st December 2022
<i>d.</i>	Grants Booklet 2023	The meeting approved the distribution of the Youth Services Grant from the DCEIDY in accordance with the Grants Booklet 2023.
<i>e.</i>	Budget 2023	The meeting approved the final draft budget for 2023.
<i>f.</i>	Governance Subgroup Minutes 9 th Feb Meeting	The item was deferred to the next meeting of the board.
<i>g.</i>	Trustee Report 2022	The meeting was informed that the management team are currently working on the narrative section of the Trustee report. This section is reporting on the 1 st year of the implementation of the new strategic statement, with new structures proposed. It is intended that the presentation is aligned with the strategic pillars of the organisations. The Finance section will be completed once the external audit is complete. It is hoped to have a final version available for the April meeting.
<i>h.</i>	Date of External Audit	The external auditors have yet to confirm the date with us.
<i>i.</i>	Approval of updates for the Finance Policy	The meeting reviewed and approved the updated Finance Policy for the organisation.
4	Strategic Considerations	
<i>a.</i>	Gaelscoil Choláiste Mhuire Update and work on the roof of 20 Lower Dominick Street	The CEO and Chair reported that there had been no further developments with regard to the building of Gaelscoil Choláiste Mhuire since our last meeting. We continue to monitor any developments.
<i>b.</i>	Reform of the Youth Services	The CEO and Chair reported that they had formally written to the relevant unit in the DCEDIY requesting a meeting with them to discuss the reform and the implications for YWI. No date has yet been set for this meeting.
<i>c.</i>	Stakeholder Engagement Forum	The CEO reported that the paper developed by Helen Newman based on his summary in terms of our requirements, had already been reviewed and approved by both the RDs and the management team. Following some discussion on the paper it was agreed that the CEO and Chair would make some changes to the document and circulate for an immediate response on Wednesday 1 st March. In the meantime, it was agreed that 22 nd April would be the best day for the Forum and that a date for the diary would be circulated immediately.

	<i>d.</i>	Cross Nation Youth Work Partnership MOU	The meeting was informed that the Chairs and CEOs of each of the 5 organisations met in London in early February to sign off on the new name (Cross Nation Youth Work Partnership) and the new MOU / Strategic Statement. Each board is now being asked to approve the MOU and Strategic Statement. Having reviewed the document, the board approved it unanimously.
	<i>f.</i>	Youth Work Ireland – dealing with requests to tender for work in the Dublin region.	There was an extensive discussion on the how we as an organisation would deal with requests from DETB and other statutory agencies to provide services in Dublin. Action: PB to draw up a short discussion paper on YWI delivering services in the greater Dublin area.
5	Operational		
	<i>a.</i>	Youth Work Ireland Week 2023	The meeting welcomed the proposal for Youth Work Ireland Week 2023 prepared by Gina Halpin. The focus on volunteers was in particular welcomed. ACTIONS: <ol style="list-style-type: none"> 1. It was agreed that the Plan for the reinvigoration of youth clubs would be updated and relaunched nationally during YWI Week 2. It was agreed that there would be a national launch of our volunteer pack during the week also, The plan was then formally approved:
6	Federal Governance		
	<i>a.</i>	Review of Constitution and Membership Charter	The CEO informed the meeting that a number of attempts to organize a face-to-face meeting had failed. He is now attempting to agree a date and time for a remote meeting.
	<i>b.</i>	IYJS sub-group report (Caroline Flannagan)	The chair of the sub-group reported that our nomination of Geraldine Lacey to the role of Chair of the National Advisory Group for the YDP programme was accepted. This was very much welcomed by the Board. Furthermore, Mary Mescal (Ossary Youth) and Monica Anderson (HOF In Sync) will represent YWI on the Management Fee Committee.
	<i>c.</i>	Safeguarding sub-group report (Geraldine Hogarty)	A report will be made available at the next meeting.
	<i>d.</i>	National Youth Action sub-group report (Joseph Burke)	A report will be made available at the next meeting.
	<i>e.</i>	Integrated Youth Services Model sub-group report (Tom Dune)	The group has not met since the last Board meeting

	<i>g.</i>	Chair and CEO Meetings with regional Boards.	The CEO and Chair reported that these meeting continue. They both met with Donegal Youth Services on the week leading up to Christmas. They also met with the board of In Sync (Kildare) last week and plans are in place to meet with the board of Clare Youth Services this week. ACTION: 1. It was agreed that a fuller discussion on the outcome of these meeting would take place at the next board meeting.
7	National Office Governance		
	<i>a.</i>	Call for nominations to new governance structure for MYSS	The meeting was informed that calls for nomination to the board sub-groups went out in January. The closing dates for nomination is 16 th March in order to give the boards of MYS time to meet. 3 nominations have already been received.
	<i>b.</i>	Board Members Code of Conduct	Board members were reminded of the importance of attendance at Board meetings and to adhere fully to the code of conduct.
8	Any Other Business		
	<i>a.</i>	<i>Next Meetings:</i>	20 th April 5.00 – 7.00pm (remote meeting)

Board Registration Record 2022-2023

11 current Members: Quorum is 50% +1 which is 6 Members present.

		Code of Conduct Signed	Trustee Register of Interest	Tablet Policy	Feb 26 th 2022	21st Apr 2022	7 June 2022	11 th June Training	12 June 2022	29 th Sep 2022	27 th October	10 th Dec	25 th Feb 2023
1	John Byrne	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
2	Jordan Cassells	✓			Apol	Apol	✓	✓	✓	Apol	Resigned		

3	Michael Connolly	✓	✓	✓	✓	✓	✓	Apol	Apol	✓	✓	✓	✓
4	Tom Dunne	✓	✓	✓	✓	✓	Apol	✓	✓	✓	✓	Apol	✓
5	Catherine Durkin	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Deborah Fakeye	✓			Apol								
7	Caroline Flanagan	✓	✓		✓	Apol	✓	✓	✓	✓	✓	✓	✓
8	Danielle Gayson	✓	✓	✓	✓	Apol	Apol	✓	✓	Apol	✓	✓	Apo
9	Catherine Corbett	✓	✓	✓	✓	✓	Apol	Apol	Apol	✓	✓	✓	✓
10	Joseph Burke	✓	✓	✓	✓	✓	✓	Apol	Apol	✓	Apol	Apol	Apol
11	Geraldine Hogarty	✓	✓	✓	✓	✓	✓	✓	✓	✓	Apol	✓	Apo
12	Eddie Darcy							✓	✓	✓	✓	✓	✓
13	Sean Roach									✓	✓	Apol	✓