



Minutes of Board Meeting

Date: 29th September 2022
Time: 5.00pm
Venue: Zoom
Chair: Catherine Durkin (Chairperson)

Present: Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Michael Connolly (Company Secretary); Joseph Burke, Geraldine Hogarty, Catherine Corbet (Treasurer) Eddie D’Arcy, Sean Roche
Apologies: Deborah Fakeye (President); Jordan Cassells; Danielle Gayson: Caroline Flanagan,
In Attendance: Patrick Burke CEO (in attendance). and Mary Horgan in attendance for Finance Items and Matthew Seebach for presentation on the operational plan.

No	Agenda Item	Decision / Action
1	Welcome and Introductions.	Catherine Durkin chaired the meeting and welcomed everybody. She especially welcomed Sean Roache – the newest member of the board.
	a. <i>Quorum</i>	The chair declared that a quorum was present for the meeting.
	b. <i>Adoption of Agenda</i>	The Chair was requested to include the following under AOB: <ul style="list-style-type: none"> - Premises insurance for Clubs - Youth employability charter - Campaign following disappointing budget. The agenda for the meeting was then adopted:
	c. <i>Conflict of Interest</i>	The chair invited those present to declare if any item on the agenda constituted a conflict of interest for them. No such conflict was declared.
	d. <i>Conflict of Loyalties</i>	The chair invited those present to declare if any item on the agenda constituted a conflict of loyalties for them. No such conflict was declared.
	e. <i>Apologies</i>	Apologies from Deborah Fakeye (President); Jordan Cassells; Danielle Gayson: Caroline Flanagan were noted.
2	Minutes and Matters Arising	
	a. <i>Minutes of Board Meeting</i> - 12 th June 2022	The meeting reviewed and approved the minutes of meeting 12 th July 2022.

	b.	<i>Matters Arising</i>	There were no matters arising which were not contained in the agenda for today's meeting
	c.	<i>Minutes for Board Meeting 12th June for Publication</i>	The meeting reviewed and approved the minutes of meeting 12 th July 2022 for publication.
3	Finance		
	a.	<i>Management Accounts 31st June 2022</i>	The Head of Finance highlighted the key elements of the financial report to the board and after a detailed discussion they were approved.
	b.	Balance Sheet 31 st June 2022	The meeting noted and approved the Balance Sheet to 31 st June 2022
	c.	Cashflow Report 31 st March 2022	The meeting adopted the Cash Flow report to 31 st June 2022.
	g.	F&GP Minutes	The minutes of the F&GP meeting of 24 th August 2022 were noted.
4	Strategic Considerations		
	a.	Gaelscoil Choláiste Mhuire Update and work on the roof of 20 Lower Dominick Street	The Chair informed the meeting that planning permission for the construction of the new gate in the Dominick Street car park has now been approved. Our design team and the DOE design team have met. They have agreed to synchronise works in relation to the installation on gas and electricity for both premises.
	b.	<i>Reform of the Youth Services Grant Submission – National Advisory Group</i>	The following decisions were made in relation to the reform of the YSG Process. <ol style="list-style-type: none"> 1. The reform process would be an agenda item for the Board going forward and a request for a report on progress would be made to the ad hoc board /staff working group on the reform process. 2. A letter will be sent to the relevant officials in the DCEDEY requesting a meeting to discuss the reform process. 3. YWI would continue to work with Foroige and others in the sector to influence the reform process.
5	Operational		
	a.	Youthwave 2022	The board welcomed the first YouthWave event since the pandemic. All present were encouraged to promote participation in the event which will be held in Dominick Street for the first time on Saturday the 22nd October.
	b.	Appointment of Data Protection Officer	The CEO proposed that Niamh Codd would be formally appointed as the Data protection Officer.
	c.	Appointment of Designated person in accordance with the Safeguarding Policy	The CEO proposed that Niamh Codd would be formally appointed our Safeguarding Designated person.
6	Governance		

<i>a.</i>	Review of Constitution (to comply fully with Charities Regulator requirements)	The Chair proposed that the F&GP would review both the Constitution and the Membership Charter in line with the requirements of the Charities Regulator and taking into accounts the motion from the 2022 AGM. The CEO agreed to do some preliminary work on both documents. If at the December meeting the proposed new governance structures are approved by the Board, this work will pass to the new Governance sub-group. This proposal was accepted unanimously by the board.
<i>b.</i>	Review of the Membership Charter to bring into line with new Strategic Statement and also review of Constitution and Membership charter regarding Membership as directed by the 2022 AGM	As in 6.a. above.
<i>c.</i>	IYJS sub-group report (Caroline Flannagan)	The CEO reported that the meeting of the group scheduled for this week did not take place due to the unavailability of members.
	Safeguarding sub-group report (Geraldine Hogarty)	Members reported that the key focus of the Safeguarding Subgroup at the moment is DLP and CPCP training. Some people are reporting that the re-training programme is repetitive and a little boring. The group is working with NYCI to see if the training can be improved and made more engaging.
<i>d.</i>	National Youth Action sub-group report (Joseph Burke)	Members reported that the group had met the previous evening. They are looking at having a residential in Belfast later in the year. The group is also working on LGTBI+ issues and on the vote at 16 campaign. Members of the group continue to represent YWI on European Fora such as ERYICA, and European Youth Card.
<i>e.</i>	Integrated Youth Services Model sub-group report (Tom Dune)	Members reported that the Integrated Youth Services Model had not met since the last board meeting, but that work was still going on in the background.
<i>f.</i>	Re-establishment of Cluster Meetings	The CEO report that in response to requests from members during the consultation on the new Strategic Statement and in the Chair and CEOs meetings with the Board of MYSs, a lot of work has been done on the re-establishment of the clusters. It seems now however that some MYSs are unsure as to their usefulness. More consultation with the membership will take place at the forthcoming RD Network residential. Following that a decision will be take on whether on not the proposal will be implemented.
7	Governance	
<i>a</i>	Board and CEO Meetings	The Chair informed the meeting that work is progressing on this, and more dates are in the diary.

	<i>b</i>	Draft New Governance Structure	The CEO presented the proposed new Governance Structure based on the board discussion at the June residential. The Staff, Senior Management Team and Regional Directors continue to look at the structure and suggest ideas . Board members also encouraged to continue to study the proposals re the new structures. This structure will be formally signed of at the December board meeting.
	<i>c</i>	Schedule of Meeting to the end of the year	The board noted the schedule of meetings from now to the end of the year i.e. Thursday October 27 th ,5.pm (training) and Saturday the 10 th of December (Board meeting and lunch in Dominick Street) . The induction of new board members takes place on Wednesday the 12 th of October
8	Any Other Business		
	<i>a.</i>	<i>Next Meetings: 27th October – Board Training Zoom 10th December – Face to Face Board Meeting and Christmas Lunch – Dominick Street.</i>	<p>Under AOB the following items were discussed.</p> <ol style="list-style-type: none"> 1. One member spoke of the difficulties his club are having in paying for insurance for their club premises. It was agreed that CEO would speak with the CEO of Donegal Youth Services to see if a joint approach to the local ETB or the Local Authority could secure a solution. 2. The CEO spoke of his disappointment at the 1.6% increase given to youth affairs in the 2023 budget. With inflation running at 5.25% this is effectively a cut to youth services funding and is coming at a time when overheads costs are on the increase. In addition, more young people are presenting as a result of the poverty and social exclusion being experienced in their home and community. A campaign focusing on politicians and local and national media will be put in place to pressure government to increase investment in youth services. We will use the strength of the federal model to work with local politicians and with local media to influence the Finance Bill. Details will be circulated to all member youth services shortly. 3. The Chair informed the meeting that she had attended a meeting with our Head of Advocacy and the INOU recently. We will be working on recruiting focus groups of young people from diverse backgrounds from among our member youth services. They will participate in a project which will develop an <i>Employer Youth Employment Charter</i>. The INOU is partnering with the Department of Social Protection on this project. <p>The Chair then thanked all for their participation and then closed the meeting.</p>

Board Registration Record 2021-2022

11 current Members: Quorum is 50% +1 which is 6 Members present.

		Code of Conduct Signed	Trustee Register of Interest	Tablet Policy	2 nd Sep Board Meeting	21 st Sep Board Staff Consultation – Strategic Plan	4 th November Board Meeting 2021	15 th Dec 2021	Feb 26 th 2022	21 st Apr 2022	7 June 2022	12 June 2022	29 th Sep 2022
1	John Byrne	✓		✓	Apo	✓	✓	✓	✓	✓	✓	✓	✓
2	Jordan Cassells	✓			✓	Apo	Apol	Apol	Apol	Apol	✓	✓	Apol
3	Michael Connolly	✓	✓	✓	✓	✓	✓	Apol	✓	✓	✓	Apol	✓
4	Tom Dunne	✓	✓	✓	✓	✓	✓	✓	✓	✓	Apol	✓	✓
5	Catherine Durkin	✓	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Deborah Fakeye	✓			Apo	Apo	✓	✓	Apol	Apol	Apol	Apol	Apol
7	Caroline Flanagan	✓	✓		✓	✓	Apol	Apol	✓	Apol	✓	✓	✓
8	Danielle Gayson	✓	✓	✓	✓	Apo	Apol	Apol	✓	Apol	Apol	✓	Apol
9	Catherine Corbett	✓	✓	✓	✓	✓	✓	✓	✓	✓	Apol	Apol	✓
10	Joseph Burke	✓	✓	✓	✓	✓	Apol	✓	✓	✓	✓	Apol	✓
11	Geraldine Hogarty	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
12	Eddie Darcy										Appointed	✓	✓
13	Sean Roach											Appointed	✓