

## Minutes of Board Meeting

**Date:** 26<sup>th</sup> February 2022  
**Time:** 11.00am.  
**Venue:** 20 Lower Dominck Street  
**Chair:** Catherine Durkin (Chairperson)

**Present:** Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Danielle Gayson, Michael Connolly (Company Secretary); Caroline Flanagan, and Joseph Burke

**Apologies:** Jordan Cassells, Deborah Fakeye (President); Catherine Corbet, Geraldine Hogarty

**In Attendance:** Patrick Burke CEO (in attendance). and Mary Horgan in attendance for Finance Items.

	Agenda Item	Document
1	<b>Welcome and Introductions.</b>	Catherine Durkin welcomed everybody to the first meeting of the Board for 2021. All agreed that it was great to be back to face to face meetings.
	a.	<i>Quorum</i> The Chair declared that there was a quorum for the meeting.
	b.	<i>Adoption of Agenda</i> The meeting adopted the agenda:
	c.	<i>Conflict of Interest</i> The Chair invited those present to declare if any items on the agenda represented a conflict of interest for them. No such conflict was declared.
	d.	<i>Conflict of Loyalties</i> The Chair invited those present to declare if any items on the agenda represented a conflict of loyalty for them. No such conflict was declared.
	e.	<i>Apologies</i> Apologies from Jordan Cassells, Deborah Fakeye (President); Catherine Corbet and Geraldine Hogarty were noted.
2	<b>Minutes and Matters Arising</b>	
	a.	<i>Minutes of Board Meeting 16<sup>th</sup> December 2021</i> The meeting reviewed the minutes of the December 16 <sup>th</sup> , 2021, meeting. They were then formally approved.
	b.	<i>Matters Arising</i> There were no matters arising.
	c.	<i>Minutes for Board Meeting 16<sup>th</sup> December for Publication</i> The meeting reviewed the minutes of the December 16 <sup>th</sup> , 2021, meeting for publication. They were then formally approved.

<b>3</b>	<b>Finance</b>	
<i>a.</i>	<i>Management Accounts 31<sup>st</sup> December 2021</i>	The Treasurer and Head of Finance presented the end of year (2021) Management Accounts to the Board. There followed a detailed discussion on the accounts. Overall, it was agreed that the outcome for the year positive.
<i>b.</i>	<i>Balance Sheet 31<sup>st</sup> December 2021</i>	The Balance Sheet for the year end is still being prepared.
<i>c.</i>	<i>Cash Flow</i>	The meeting reviewed the cashflow report. The management accounts were then formally approved as a collective:
<i>d.</i>	<i>Budget 2022</i>	The meeting was informed that work is ongoing on the final draft of the 2022 budget which will be presented for approval at the next meeting of the Board.
<i>e.</i>	Grants Booklet 2022	The meeting reviewed and approved the 2022 Grants Booklet.
<i>f.</i>	Minutes of F&GP 23 <sup>rd</sup> Feb 2022	The meeting noted the minutes of the F&GP 23 <sup>rd</sup> Feb 2022.
<i>g.</i>	IT Contract	John Byrne updated the board on the recent Tendering process for our IT support needs. Three very good companies had submitted tenders and were interviewed. The recommendation of the interview panel was approved by the Board.
<b>4</b>	<b>Strategic Considerations</b>	
<i>a.</i>	Consultation on Better Outcome Brighter Future	The meeting reviewed the draft questionnaire prepared by a working group and the National Youth Action Group. There followed a discussion on the need to included specific actions on youth mental health in the next version of “Better Outcomes Brighter Futures”. Particularly it was felt that a national audit of current mental health services and supports for young people needs to be carried out so that gaps in services can be identified and then addressed. It was further suggested that a clear role for Youth Services in the provision of supports and services for young people needed to be articulated.
<i>b.</i>	Gaelscoil Choláiste Mhuire Update	The Chair and the CEO update to the board on the most recent discussions with the DEO. Most items are now agreed.
<i>c.</i>	Strategic Statement 2022-2027	Minister Rodrick O’Gorman will launch our new Strategic Statement 2022-2027 on Sat 2 <sup>nd</sup> April 11.00pm Dominick St. All board members were requested to do their best to be present for the event.
<i>d.</i>	Review of the Youth Services Grant	The meeting noted the Youth Work Ireland Submission to the review of the Youth Service Grant currently underway in the DCEDIY.
<i>d.</i>	European Youth Year	The meeting was informed that CEO is representing ERYICA on the new National Advisory Committee for the European Youth Year. Members and National Office are required to badge all planned activities this year with the European Youth Year logo. If possible, some new projects should be planned to celebrate the year. Micro grants of between 500 – 5000 euro will be made available through Leargas for projects.
<i>e.</i>	Establishment of the National	The newly established National Advisory committee on Youth Information is currently working on its terms of reference. The DCEDIY has yet to decide how it will deal with the recruitment of a National Co-ordinator for youth information.

		Advisory committee on Youth Information	
5	<b>Operational</b>		
	a.	Operational Plan 2022	The CEO presented the template for the ongoing monitoring of our 2022 operational plan. The board very much welcomed this work and looked forward to monitoring its implementation going forward.
	b.	Premises Subgroup	The meeting welcomed the report on 20 Lower Dominick Street prepared by the premises subgroup.
	c.	European Youth Work Network Work Plan 2022	The meeting noted and very much welcomed the work plan. Work on the implementation of the plan is currently underway.
	d.	Staff Highlights Report Feb 2022	The meeting noted the report on the highlights of their work provided by staff. It was agreed that the report is very accessible and informative.
e.	Peace Plus Concept note / Application	The meeting noted the Peace Plus concept note.	
6	<b>Governance</b>		
	a.	Governance Groups and other groups, & networks in YWI	This report was welcomed by the board. It was agreed that we would do intensive work at the board residential on the 11 <sup>th</sup> and 12 <sup>th</sup> June 2022.
	b.	Nomination of Patrick Burke for the Presidency of ERYICA	The board agreed to nominate Patrick Burke (CEO) to the position of President of ERYICA at the forth coming ERYICA General Assembly.
	c.	Review of Membership Fee (AGM Motion)	The meeting reviewed the second draft of the Review of Membership Fees, and it was then formally approved.
	d.	IYJS sub-group report (Caroline Flanagan)	The chair of the subgroup reported that the group meeting on a regular basis. The two people representing YWI on the national advisory group report to all MYS after each meeting. She also informed the meeting that the programme's name is now officially changed to the "Youth Diversion Programme".
e.	Safeguarding sub-group report (Geraldine Hogarty)	<b>Work completed:</b> Review of all MYS websites to ensure Safeguarding statements are visible, up to date Collated amendments that MYS need to complete to ensure Safeguarding statements are visible, up to date Contacted MYS to inform of changes needed Next meeting to take place in Dominick St on Wednesday 9 <sup>th</sup> March to finalise our workplan for 2022 which includes quarterly reporting template to/from MYS, legislative updates, reviews and amendments of policies as required.	

	f.	National Youth Action sub-group report (Joseph Burke)	The chair of the sub-group reported to the meeting on the recent activities of the National Youth Action Group. Most recently they have been working on the YWI submission to the review of "Better Outcomes, Brighter Futures". They continue to encourage more young people to join the group.
	g.	Integrated Youth Services Model sub-group report (Tom Dune)	The chair reported that this group has yet to meeting in 2022
	h.	Staff Board Meeting 19 <sup>th</sup> January	The notes from the Board Staff Meeting of 19 <sup>th</sup> January were welcomed and noted.
	i.	Decision Making within YWI	This report was welcomed by the board. It was agreed that we would do intensive work at the board residential on the 11 <sup>th</sup> and 12 <sup>th</sup> June 2022.
	j.	Change of Date for AGM	The meeting was informed that the original date sent for the 2022 AGM has had to be changed as it coincides with the PRIDE event. The new date for the AGM is July 9 <sup>th</sup> , 2022, at 11am.
<b>7</b>	<b>Company Tablet Policy</b>		Board members not present were asked to sign the Policy and return it to National Offices immediately. Our IT company will be requested to contact each board member to resolve any outstanding issues with the tablet.
<b>8</b>	<b>Any Other Business</b>		There was no further business. The Chair thanked all for their participation in the meeting and she drew the meeting to a close.
	a.	<i>Next Meetings: Next Board Meeting: Zoom Meeting 21<sup>st</sup> April at 5.00pm</i>	

## Board Registration Record 2021-2022

11 current Members: Quorum is 50% +1 which is 6 Members present.

		Code of Conduct Signed	Trustee Register of Interest	2 <sup>nd</sup> Sep Board Meeting	21 <sup>st</sup> Sep Board Staff Consultation – Strategic Plan	4 <sup>th</sup> November Board Meeting 2021	15 <sup>th</sup> Dec 2021	Feb 26 <sup>th</sup> 2022
1	John Byrne	✓		Apo	✓	✓	✓	✓
2	Jordan Cassells	✓		✓	Apo	Apol	Apol	Apol
3	Michael Connolly	✓	✓	✓	✓	✓	Apol	✓
4	Tom Dunne	✓		✓	✓	✓	✓	✓
5	Catherine Durkin	✓	✓	✓	✓	✓	✓	✓
6	Deborah Fakeye	✓		Apo	Apo	✓	✓	Apol
7	Caroline Flanagan	✓	✓	✓	✓	Apol	Apol	✓
8	Danielle Gayson	✓	✓	✓	Apo	Apol	Apol	✓
9	Catherine Corbett	✓	✓	✓	✓	✓	✓	Apol
10	Joseph Burke	✓	✓	✓	✓	Apol	✓	✓
11	Geraldine Hogarty	✓	✓	✓	✓	✓	✓	Apol