

## MINUTES FOR PUBLICATON

### Minutes of Board Meeting

**Date:** 16<sup>th</sup> December 2021  
**Time:** 1600 hrs.  
**Venue:** Zoom Meeting  
**Chair:** Catherine Durkin (Chairperson)



**Present:** Deborah Fakeye (President); Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Catherine Corbett, Geraldine Hogarty and Joseph Burke  
**Apologies:** Jordan Cassells, Danielle Gayson, Michael Connolly (Company Secretary); Caroline Flanagan  
**In Attendance:** Patrick Burke CEO (in attendance). and Mary Horgan in attendance for Finance Items.

Agenda Item		Action / Decision
<b>1</b>	<b>Welcome and Introductions.</b>	
	<i>a. Quorum</i>	The Chair declared that a quorum is present
	<i>b. Adoption of Agenda</i>	The meeting reviewed the agenda, and it was then formally approved.
	<i>c. Conflict of Interest</i>	The Chair invited those present to declare if any item on the agenda represented a conflict of Interest for them. No such conflict was declared.
	<i>d. Conflict of Loyalties</i>	The Chair invited those present to declare if any item on the agenda represented a conflict of loyalty for them. No such conflict was declared.
	<i>e. Apologies</i>	Apologies from Jordan Cassells were noted. The is taking a 3 month leave of absence for the Board and is expected to return in March 2022. He is not retiring are a director of the company. Apologies were also noted from Danielle Gayson, Michael Connolly (Company Secretary); Caroline Flanagan
<b>2</b>	<b>Minutes and Matters Arising</b>	
	<i>a. Minutes of Board Meeting 4<sup>th</sup> November &amp; 11<sup>th</sup> November 2022</i>	The meeting reviewed the minutes of Nov 4 <sup>th</sup> and November 11 <sup>th</sup> . and they were then formally approved:
	<i>b. Matters Arising</i>	There were no matters arising
	<i>c. Minutes for Board Meeting 4<sup>th</sup></i>	The meeting reviewed the minutes for 4 <sup>th</sup> November for Publication and they were then formally approved.

		<i>November for Publication</i>	
<b>3</b>	<b>Finance</b>		
	<i>a.</i>	<i>Management Accounts 31<sup>st</sup> October 2021</i>	The meeting reviewed and approved the financial statements (Management Accounts, Balance Sheet and Cash Flow) to 31 <sup>st</sup> October 2021.
	<i>b.</i>	<i>Indicative Budget 2022</i>	The meeting reviewed the indicative Budget for 2022. It is planned to have the final draft for the February 19 <sup>th</sup> , 2022, Meeting of the Board.
	<i>c.</i>	2021 External Audit 28 <sup>th</sup> Feb 2022	The Board was informed that the 2021 audit will commence on 28 <sup>th</sup> February 2022.
	<i>d.</i>	F&GP Minutes 9 <sup>th</sup> Dec	The board noted the minutes of the F&GP minutes of 9 <sup>th</sup> December 2021.
	<i>g.</i>		
<b>4</b>	<b>Strategic Considerations</b>		Board Key Priorities for 2022
	<i>a.</i>	Gaelscoil Choláiste Mhuire Update	The meeting was informed that we received official confirmation from the Department of Education that they will cover the full cost of moving the boiler room and installing a new boiler in Dominick Street. The Chair thanked those who had worked so hard over the last year to get this very positive outcome for the organisation.
	<i>b.</i>	Strategic Statement 2022-2027	The Strategic Statement was very much welcomed by the Board and was formally approved.
<b>5</b>	<b>Operational</b>		The Compliance Plan 2022 reviewed and was then formally approved.
	<i>a.</i>	Premises Subgroup	The meeting was informed that a proposal should be ready for the February 2022 meeting of the Board. The Chair requested another volunteer for the committee from the board.
	<i>b.</i>		
<b>6</b>	<b>Governance</b>		The recently updated Risk Register was formally approved by the board.
	<i>a.</i>	Charities Regulator Report	The meeting was informed that rather than spend a lot of time implementing the proposed changes in the 2021 document, we would implement the changes as we construct the 2021 document. This was agreed by the board and then formally approved the 2021 Charities Regulator Report.
	<i>b.</i>	Review of Membership Fee (AGM Motion)	The CEO gave an overview of the 1 <sup>st</sup> draft review to the meeting. He noted the comments and suggestions from the board members and agreed to begin work on a 2 <sup>nd</sup> draft early in the new year.
	<i>c.</i>	IYJS sub-group report (Caroline)	No update was provided.

d.		There was some discussion on the impact of the latest restrictions because of COVID-19 on clubs. Many parents are fearful of sending their children to their club for fear of infection. It was agreed that we must provide as much support as we can to the clubs and help them to reopen in a safe way.
e.		The Chair then wished everybody a very happy Christmas and New Year and thanked everybody for their hard work and commitment in 2021. The meeting was then brought to a close.

## Board Registration Record 2020-2021

Eleven current Members: Quorum is 50% +1 which is 6 Members present.

		Code of Conduct Signed	Trustee Register of Interest	28 Jan	18 Feb	4 March Training	15 April	5 May Training	5 <sup>th</sup> May Board Meeting	3 <sup>rd</sup> June Board Meeting	8 <sup>th</sup> July Consultation on Strategic Plan	15 <sup>th</sup> July Board Meeting	29 <sup>th</sup> July Induction of New Members	2 <sup>nd</sup> Sep Board Meeting	21 <sup>st</sup> Sep Board Staff Consultation – Strategic Plan	4 <sup>th</sup> Nov Board Meeting	13 <sup>th</sup> Dec Finance Induction of New Members	16 <sup>th</sup> Dec Board Meeting
1	John Byrne	✓		✓	Apol	✓	Apol	✓	✓	✓	✓	Apol		Apo	✓	✓		✓
2	Jordan Cassells	✓		✓	✓	✓	✓	Apol	Apol	Apol	✓	Apol		✓	Apo	Apol		Apo
3	Michael Connolly	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓		Apo
4	Tom Dunne	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		✓	✓	✓		✓
5	Catherine Durkin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓
6	Deborah Fakeye	✓		✓	✓	Apol	✓	Apol	Apol	Apol	Apol	Apol		Apo	Apo	✓		✓
7	Caroline Flanagan	✓	✓	✓	✓	✓	Apol	Apol	Apol	Apol	✓	✓		✓	✓	Apol		Apo

8	Christina Fogarty	✓	✓	✓	✓	✓	Apol	✓	✓	✓	✓	✓			✓			
9	Paul Keating	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		✓	✓			
10	Danielle Gayson	✓	✓	✓	Apol s	✓	✓	✓	✓	Apol	Apol	Apol		✓	Apo	Apol		Apo
11	Maurice Walsh	✓		✓	✓	✓	✓	✓	✓	✓	Resigned at AGM							
12	Catherine Corbett	✓	✓		Co- opte d		✓	Apol	Apol	✓	✓	✓		✓	✓	✓		✓
13	Joseph Burke	✓	✓							Appoin ted at AGM	✓	✓	✓	✓	✓	Apol	✓	✓
14	Geraldine Hogarty	✓	✓							Appoin ted at AGM	✓	✓	✓	✓	✓	✓	✓	✓