

MINUTES FOR PUBLICATION

Minutes of Board Meeting

Date: 4th November 2021
Time: 1400 hrs.
Venue: Zoom Meeting
Chair: Catherine Durkin (Chairperson)



Present: Deborah Fakeye (President); Catherine Durkin (Chairperson); John Byrne; Tom Dunne; Michael Connolly (Company Secretary); Geraldine Hogarty, Catherine Corbet
Apologies: Joseph Burke and Danielle Gayson
In Attendance: Patrick Burke CEO (in attendance). Geraldine Moore (Head of Voluntary Clubs and National Programmes), in attendance for Agenda item 1.

	Agenda Item	Action / Decision
2	Meet Geraldine Moore <i>Head of Voluntary Clubs and National Programmes</i> <ul style="list-style-type: none"> • Presentation • Exchange and Q&A 	Geraldine Moore (Head of Voluntary Clubs and National Programs) presented her work to the Board. There then follow a wide-ranging discussion on our work with voluntary clubs and national programmes. The board very much welcomed the fact that the club app is now under development. The board also congratulated Geraldine and colleagues for the fantastic work they had done in attraction additional funds both for IT and Club support in 2021.
3	Minutes and Matters Arising	
	a. <i>Minutes of Board Meeting 2nd September 2021</i>	The meeting reviewed the minutes of the Board Meeting of 2 nd September 2021, and they were then formally approved.
	b. <i>Matters Arising</i>	There were no matters arising
	c. <i>Minutes for Board Meeting 2nd September for Publication</i>	The board reviewed the Minutes of the 2 nd of September for publication, and they were then formally approved.
4	Finance	
	a. <i>Management Accounts</i>	Deferred to December meeting
	b. <i>Minutes of FGP meetings 25th August 31st August & 29 September</i>	The meeting reviewed and noted the minutes of FGP meetings 25 th August 2021, 31 st August (Pobal Audit) and 29 September (Pobal Audit).

	c.	Pobal Audit 2019 <ul style="list-style-type: none"> Letter of response 	The meeting noted the letter of response to Pobal in relation to their recent audit. They thanked Mary Horgan (HOF) and all the management team for all their work on the audit. The CEO informed the board that the 2022 SLA with MYSs has been updated in accordance with the recommendations of the audit.
	d.	Remedial Works in Dominick Street.	The meeting was informed that the costs of remedial works on Dominick Street had escalated and approved the strategy proposed by management to finance the work. While work was being carried out on the roof, the trades men noticed that the chimney was in very bad condition and constituted a Health and Safety issued if it fell on to the public road. We had no alternative but to instruct the contractors to deal with the issues immediately.
5	Strategic Considerations		
	a.	Revitalising our Clubs Strategy	The meeting was informed that we continue to lobby for our plan for the revitalisation of our clubs to be funded by government in the 2021 allocation. In the meantime, however, the board very much welcomed the grant of €105,000 just recently allocated by DCEDIY to support our clubs' network. The CEO informed the meeting that 160 of our clubs are now up and running. This is a really good number and just short of the total number of clubs we have in 2019 by 100. We are expecting more to open in the coming months.
	b.	Gaelscoil Choláiste Mhuire Update	The DOE have asked our team of professionals to submit a costing for the installation of a new boiler. We received a first draft of this from our engineers this week and we will do some further work on it before it is submitted to the DOE next week.
	c.	Strategic Planning Group update	The meeting was informed that the final draft of the Strategic Statement 2022-2027 has been sent out to regional boards for any final comments. Final comments are to be sent to National Office by 26 th November and they will be considered by the Strategic Planning Sub-Group on 1 st December. The new Strategic statement will be formally approved by the board on 16 th December. It is hoped that Minister O'Gorman will formally launch the Strategic Statement in late January or early February.
	d.	DCEDIY Reform of the Youth Services Grant <ul style="list-style-type: none"> Set up Board Staff Ad Hoc Subgroup to follow the process. 	It was agreed to establish a Staff / Board Working Group to track and monitor the reform process over the next four years. This group will co-ordinate the Youth Work Ireland response to the various planned consultations. It will also suggest creative ways by which DCEDIY officials could be invited to visit MYSs to see their work first-hand and hear directly from staff and boards. The meeting was also informed that management had invited DCEDIY to attend the RD Residential later this month.
	e.	Erasmus + Accreditation Process and Erasmus Plan	The meeting was informed that some members of the management team have undertaken training on the new accreditation process with Leargas. A training session has also been organised for MYSs for 9 th November. This will also be the first meeting of the <i>YWI European Youth Work Network</i> .
	f.	Draft Shared Island Research Proposal	The meeting very much welcomed the Shared Island research proposal and hoped that it would be successful.
	g.	Biannual Governance Report for DCEDIY	The meeting reviewed the Bi-annual Governance Report prepared for the DCEDIY and it was formally approved.
6	Operational		

	a.	Operational Plan 2021	The meeting reviewed progress on the implementation of the organisation's operational plan to the end of October 2021.
	b.	2021 SLA with MYSs	The meeting was informed that the 2022 SLA was updated in line with the recommendations of the recent Pobal Audit and will be circulated to MYS shortly.
	c.	Premises Subgroup	The premises sub-group continue to meet and will have a report ready for the December meeting.
	D.	Staff Highlights Report	The Board very much welcomed the Staff Highlights Report. They noted the huge amount of quality work that is going on in the organisation. The Board asked the CEO to convey the thanks of the board to all staff.
7		Governance	
	a.	Risk Assessment – Looking at Strategic Risk	The Risk Assessment was rescheduled to take place on November 11 th .
	b.	Charities Regulator Report	This will be considered at the Board Training Session on 11 th November 2021 - 4.00pm.
	c.	Staff Handbook and HR Policies	The meeting was informed that work on this was paused until the Youth Services Grant Application is submitted later this month.
	d.	Draft Schedule of Meetings for 2022	The meeting reviewed and approved the Schedule of meetings for 2022
	e.	Review of Membership Fee (AGM Motion) (Deferred to December)	This item will be considered at the December meeting of the board.
	f.	IYJS sub-group report (Caroline)	The group continues to meet and make submissions of a new funding model for GYDP.
	g.	Safeguarding sub-group report Appointment of new Chair of the Sub-Group	Geraldine Hogarty was appointed the new Chair of the Safeguarding Sub-group.
	h.	National Youth Action sub-group report	The group is now meeting regularly, and they have quite a few new members. They are developing a number of campaigns and continue to represent YWI at a European level.
	i.	Integrated Youth Services Model sub-group report (Tom)	Tom Dunne updated the meeting on the work of the Integrated Youth Services Model sub-group. They have further developed their work plan and are focused in on the implementation of the recommendations of the Integrated Youth Services Model research.
8		HR	
	a.	New Staff Members	The meeting was informed that two new staff members have commenced work in Youth Work Ireland.
9		Any Other Business	
	a.	Next Meetings:	Training Day: 11th November 4.00pm

			Next Board Meeting: December 16th, 2021, 4.00
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Items for Information /Reading

1	Board Plan and Key Priorities – New plan to be developed in line with new Strategic Statement	Attachment
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Board Registration Record 2020-2021

13 current Members: Quorum is 50% +1 which is 7 Members present.

		Code of Conduct Signed	Trustee Register of Interest	28 Jan	18 Feb	4 March Training	15 April	5 May Training	5 th May Board Meeting	3 rd June Board Meeting	8 th July Consultation on Strategic Plan	15 th July Board Meeting	29 th July Induction of New Members	2 nd Sep Board Meeting	21 st Sep Board Staff Consultation – Strategic Plan	4 th November Board Meeting
1	John Byrne	✓		✓	Apols	✓	Apol	✓	✓	✓	✓	Apol		Apo	✓	✓
2	Jordan Cassells	✓		✓	✓	✓	✓	Apol	Apol	Apol	✓	Apol		✓	Apo	Apo
3	Michael Connolly	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓		✓	✓	✓
4	Tom Dunne	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		✓	✓	✓
5	Catherine Durkin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
6	Deborah Fakeye	✓		✓	✓	Apols	✓	Apol	Apol	Apol	Apol	Apol		Apo	Apo	✓
7	Caroline Flanagan	✓	✓	✓	✓	✓	Apol	Apol	Apol	Apol	✓	✓		✓	✓	Apo
8	Christina Fogarty	✓	✓	✓	✓	✓	Apol	✓	✓	✓	✓	✓				
9	Paul Keating	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		✓	✓	Apo
10	Danielle Gayson	✓	✓	✓	Apols	✓	✓	✓	✓	Apol	Apol	Apol		✓	Apo	Apo
11	Maurice Walsh	✓		✓	✓	✓	✓	✓	✓	✓	Resigned at AGM					
12	Catherine Corbett	✓	✓		Co-opted		✓	Apol	Apol	✓	✓	✓		✓	✓	✓
13	Joseph Burke	✓	✓							Appointed at AGM	✓	✓	✓	✓	✓	Apo
14	Geraldine Hogarty	✓	✓							Appointed at AGM	✓	✓	✓	✓	✓	✓