**APPLICATION FOR EMPLOYMENT**

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| **For the Post of:** | **Our Generation Youth Worker** |
| **Closing Date** | **20th March 2020** |

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| **SECTION 1: PERSONAL DETAILS** |

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| **Title:**  **Forename:** | **Surname:**  **Previous Name(s):** |
| **Address:**  **Postcode:** | **Telephone Numbers:**  **Home:**  **Work:**  **Mobile:** |
| **E-mail:** |
| **PPS No:** |  |
| **Car owner/Access to a Vehicle: Yes / No** | |
| **Is your licence free from endorsements? Yes / No** | |

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| **SECTION 2: SECONDARY / FURTHER EDUCATION** |

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| **Awarding Body** | **Subject** | **Level**  **e.g. Leaving Cert** | **Grade** | **Date** |
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| **SECTION 3: UNIVERSITY / 3RD LEVEL EDUCATION** |

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| **Name of University/College** | **Dates** | **Full or Part Time** | **Degree(s) / Other Qualifications Awarded** | **If Honours, State Class & Division** |
|  |  |  |  |  |
| **Subjects successfully taken in each year of main qualification** | **1st year** | **2nd year** | **3rd year** | **4th year** |
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| **ADDITIONAL QUALIFICATIONS** |

**Please give details of Post-Graduate Degrees, Diplomas or Certificates**

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| **Date** | | **Name of Awarding or Examining Body** | **Qualification/Award** | **Grade** |
| From | To |
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| **MEMBERSHIP OF PROFESSIONAL BODIES** |

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| **Name of Body:** |  |
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| **Date of Membership conferred:** |  |
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| **Current Membership Status:** |  |
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| **SECTION 4: EMPLOYMENT** |

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| **PRESENT POST** | |
| **Name & Address of the Employer: Place of Work (if different)**  **Postcode:** | |
| **Job title:** | **Date Appointed:** |
| **Full-time or Part-time:** | **Temporary or Permanent:** |
| **Current Salary:** | **Current Notice Period** |
| **Summary of main duties and responsibilities:** | |

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| **EMPLOYMENT HISTORY** | | | | | |
| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

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| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

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| **EMPLOYMENT HISTORY (CONTINUED)** | | | | | |
| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

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| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

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| --- | --- | --- | --- | --- | --- |
| **Name and Address of Employer** | **Position Held** | **Dates:**  **DD/MM/YYYY** | | **Salary** | **Reason for Leaving** |
| **From** | **To** |
|  |  |  |  |  |  |
| **Brief summary of Duties:** | | | | | |

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| **Please account for any break in your employment history** |

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| **SECTION 5: GENERAL DETAILS** |

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| **Are you related to any current employee, or member of the Board of Directors?**  **Yes / No**  **If yes, please state to whom and the relationship.** |

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| **REFEREES (References will only be taken up at appointment stage)** | |
| 1. **Present/Most Recent Employer** | 1. **Another work related or academic referee (not a relative or friend)** |
| **Name:**  **Position:**  **Address:**  **Telephone No:**  **E-mail address:** | **Name:**  **Position:**  **Address:**  **Telephone No:**  **E-mail address:** |

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| **SECTION 6: ADDITIONAL INFORMATION – SHORTLISTING CRITERIA**  **PLEASE FULLY DEMONSTRATE, IN THE SPACES PROVIDED BELOW, HOW YOU MEET EACH OF THE SELECTION CRITERIA.** |

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| **ESSENTIAL CRITERIA** |

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| 1. Do you have a third level education degree standard or equivalent in a relevant discipline And a minimum of three years community youth work experience in the last 5 years   OR  A minimum of 3 years full time experience in Youth Work or Community Development in the last 8 years  Please specify. |

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| 2.Do you have experience of compiling an action plan and experience in the delivery of a specified action plan  Please give examples |
| 1. Do you have experience in facilitating group work with young people?   Please specify with examples. |

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| 1. Do you have experience of one to one support with young people?   Please specify with examples. |

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| 1. Do you have the ability to compile reports, presentations and fulfil the IT duties pertaining to the role i.e. use of Microsoft office, Gmail etc.   Please give examples. |

**Declaration by Applicant:**

I hereby certify and declare that the information supplied by me in this application is correct to the best of my knowledge. I understand that knowingly giving false information or suppressing any material fact will lead to disqualification or, if appointed, to dismissal. I further understand that prior to appointment to this post various checks including child protection, criminal conviction and bind-overs will be carried out and I hereby give my permission for this to be done.

**Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CANVASSING WILL DISQUALIFY**

**Please ensure all sections of this form are completed and return it by the closing date to:**

**Lorraine Thompson**

**Donegal Youth Service**

**16-18 Port Road**

**Letterkenny**

**Co Donegal**

**or**

**e-mail to: Lorraine.thompson@donegalyouthservice.ie**