

YOUTH WORK IRELAND – NATIONAL BOARD MINUTES FOR PUBLICATION

Minutes of Board Meeting

Date: 15th July 2021
Time: 1400 hrs.
Venue: Zoom Meeting
Chair: Catherine Durkin (Chairperson)



Present: Catherine Durkin (Chairperson); Christina Fogarty; Michael Connolly (Company Secretary); Caroline Flanagan; Catherine Corbet; Joseph Burke; Geraldine Hogarty.
Apologies: Deborah Fakeye (President); Jordan Cassells; Tom Dunne;
In Attendance: Patrick Burke CEO (in attendance) Michael McLoughlan in attendance for Item 1. Mary Horgan in attendance for Finance Items.

NO	AGENDA ITEM	DISCUSSION / DECISION / ACTION
1	Presentation of Work Area by Staff/ Head of Advocacy	<ul style="list-style-type: none"> Michael McLoughlin (Head of Advocacy) presented his work area to the Board. There followed an interesting discussion and question and answer session.
2	Publication of Board Minutes	<ul style="list-style-type: none"> A plan is being put in place to publish a version on Board Minutes on our Website ensuring that our commitments to data protection etc are met.
3	Finance	<ul style="list-style-type: none"> The Management Accounts, Balance Sheet to 31st May 2021 were reviewed and approved. A final adjustment to the Audited Accounts 2021 was approved.
4	Business Plan on the Revitalization of our Club's Network	<ul style="list-style-type: none"> A vote of thanks to all staff, volunteers and RDs who participated in the working group on the revitalization of our club strategy was passed. The delegation to meet the minister was discussed. Ongoing lobbying on the Business plan with both government and opposition spokespersons was agreed. Also agreed that our media work on this area was to continue.
5	New Strategic Plan	<ul style="list-style-type: none"> The Board was updated on the progress to date on the current strategic planning process. Significant and extensive external and internal consultation is underway. A first draft should be available by mid-September.
6	Merger of YWI Cork with CDYA	<ul style="list-style-type: none"> The proposal on the use of the Cork Youth Services Grant allocation from CDYS was very much welcome and approved. In particular, the placement of a manager in Cork with responsibility for both targeted and mainstream youth work was welcomed. The focus on advocating for supports and services for young people in

		West Cork was very much welcomed. It was agreed that it is really important to see that there is commitment to continuing to support the great LGBTBI+ work going into the future.
7	Risk Assessment	<ul style="list-style-type: none"> As part of the board rolling assessment of risks (Strategic, Operational, Financial, Reputational) the board focused on reputational risk at today's meeting. The CEO was directed to note the risks identified and the actions identified in order to mitigate these risks. He will update the Risk Management Register and it was reviewed at the September meeting. Strategic risks will be considered at the next board meeting.
8	Secure delivery of Board Documents to Members	<ul style="list-style-type: none"> In order to ensure our IT security and our data protection obligations protected, the board accepted the Definitive Solutions recommendation that Tablets will be purchased, set up and allocated to each board member for their exclusive use while serving on the board. The Tablet will be used solely for YWI business. All meeting agendas and associated documents will from now on be made available to board members through this device. There will not be the possibility of printing from these devices. Furthermore, board members will not be able to forward documents to third parties.
9	Development of Gaelscoil Cholaiste Mhuire Update	<ul style="list-style-type: none"> Kevin Blackwell (Architect), joined the meeting to update the Board on the most recent issues in relation to the development of the school adjacent to our building in Dominck St. The Chair reported that following a meeting with our professional team this week, the most recent proposals from the DOE regarding our air vent are under consideration.
10	Following up on the AGM	<ul style="list-style-type: none"> The following motion was agreed at the recent AGM (Annual General Meeting): <i>The Board of Youth Work Ireland Meath request that the Board of Youth Work Ireland consider a review of the calculation of annual Membership bands. Following consideration of the motion at the F&GP, it is proposed that the review is carried out by the F&GP and is externally reviewed by the CEO of NYCI. The final review will then be presented to the Board at the November meeting. The proposal from the F&GP was approved.</i>
11	Updates form Board Sub-groups	<ul style="list-style-type: none"> The Chairs of Board sub groups gave an update on their work plan to the Board
12	Following up on the AGM 2021	<ul style="list-style-type: none"> Following the recent AGM, the board approved the Chairs and Memberships of the Board Subgroups for 2021-2021.
13	Appointment of Treasurer	<ul style="list-style-type: none"> The Chair thanked Catherine Corbett for her willingness to be nominated for the role of Treasurer in the organisation. Her nomination was unanimously accepted.

14	Staff Climate Audit	<ul style="list-style-type: none"> The CEO reported that he and Paul had met to progress the actions outlined in the Staff Climate Audit recently and had reported to a meeting of the Oversight Group. The implementation work continues and will be reviewed by the oversight group again in the autumn.
15	Next Meetings:	<ul style="list-style-type: none"> Thursday 2nd September 2.00pm – 4.00pm

13 current Members: Quorum is 50% +1 which is 7 Members present.

		Code of Conduct Signed	Trustee Register of Interest	28 Jan	18 Feb	4 March Training	15 April	5 May Training	5 th May Board Meeting	3 rd June Board Meeting	8 th July Consultation on Strategic Plan	15 th July Board Meeting	Induction of New Members	2 nd Sep Board Meeting
1	John Byrne	✓		✓	Apols	✓	Apol	✓	✓	✓	✓	Apol		
2	Jordan Cassells	✓		✓	✓	✓	✓	Apol	Apol	Apol	✓	Apol		
3	Michael Connolly	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		
4	Tom Dunne	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		
5	Catherine Durkin	✓		✓	✓	✓	✓	✓	✓	✓	✓	✓		
6	Deborah Fakeye	✓		✓	✓	Apols	✓	Apol	Apol	Apol	Apol	Apol		
7	Caroline Flanagan	✓		✓	✓	✓	Apol	Apol	Apol	Apol	✓	✓		
8	Christina Fogarty	✓		✓	✓	✓	Apol	✓	✓	✓	✓	✓		
9	Paul Keating	✓		✓	✓	✓	✓	✓	✓	✓	✓	Apol		

10	Danielle Gayson	✓		✓	Apols	✓	✓	✓	✓	Apol	Apol	Apol		
11	Maurice Walsh	✓		✓	✓	✓	✓	✓	✓	✓	Resigned at AGM			
12	Catherine Corbett	✓			Co-opted		✓	Apol	Apol	✓	✓	✓		
13	Joseph Burke	✓								Appointed at AGM	✓	✓		
14	Geraldine Hogarty	✓								Appointed at AGM	✓	✓		